



The Birchwood Club

About the Club

Established in 1958, The Birchwood Club is one of the longest-standing premier racquet clubs on Chicago's North Shore. Situated on 12 acres of beautifully landscaped property, it is a comfortable, relaxing getaway in the heart of Highland Park. The Club offers the area's finest racquet sports programming, swimming, and exceptional dining and social events. The Club has twelve Har-Tru tennis courts, eight pickle courts, six paddle courts, a swimming pool, a fitness room, and multiple dining outlets.

Pickle & Tennis Professional Position Overview:

We are looking for a Pickle & Tennis Professional who is friendly, reliable, and a **strong** team player. We value individuals who are always willing to learn and improve. At The Birchwood Club we appreciate employees who are **Memory Makers**, creating each experience for members like it was their first time at the Club. We pride ourselves in the service we give time and time again.

We encourage collaboration, open communication, and mutual respect, ensuring an enjoyable working experience and team members' feelings are valued and appreciated. We strive to create lasting memories and relationships between our members and staff.

Position Summary:

The Birchwood Club is seeking a seasonal Pickleball & Tennis Professional. The position will start on April 27th and end on September 7th. The professional will work closely with the Director of Racquets to support the overall management and operation of the racquets program. The job responsibilities include, but are not limited to:

- Teach private and group lessons to members of all levels
- Teach team drills, clinics and junior drills
- Run the men's, women's and mixed pickle open play
- Run the men's and mixed in-house pickle leagues
- Run events, camps, mixers and tournaments
- Attend the men's, women's and mixed pickle league matches
- Assist with administrative duties for programs and events
- Supervise the hitter staff
- Provide the weekly schedule for the hitter staff
- Assist with court maintenance when needed



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- Ensure that all members and their guests receive courteous, prompt and professional attention
- Ensure that all private and group lessons are billed every pay period
- Maintain cleanliness, organization and safety throughout the court areas
- Ensure members are well-served in selecting and purchasing pro shop merchandise
- Complete duties assigned by the Director of Racquets

Qualifications & Experience:

The ideal candidate will have prior teaching experience in the racquet sports industry. Candidates who have worked at private clubs will be seriously considered. The qualifications and experience include, but are not limited to:

- Bachelor's degree
- USPTA or USPTR certification for pickleball and tennis is preferred
- Accomplished pickleball and tennis player with tournament experience
- Strong in the areas of communication, organization and attention to detail
- Passion for racquet sports, teaching and member experience
- Able to build relationships with staff and the membership
- Experience developing fun and engaging programs/events

Compensation:

- Competitive salary based on experience
- Private and group lesson commissions
- Drill commissions
- Employee meals

How To Apply:

Interested candidates should send a resume and cover letter to:

Adam Morgan, Director of Racquets

adam@birchwoodclub.com

Join our amazing team as we inspire others through the exciting racquets program!